

## Reimbursement Requirements:

The BCSP's STSC® certification offered by the Board of Certified Safety Professionals (BCSP) will be funded for members and signatory contractor management personnel through IMPACT **only** under the following conditions:

1. **Project contract requirements - Project authorities (owners or general contractors) stipulate the STSC® as a contract requirement.** The STSC® certification will only be reimbursed if it is a **project contract requirement**.
2. Verification of STSC requirement - A copy of the project safety contract specifications requiring the **STSC® must be submitted to the Safety & Health Department prior to** authorizing any reimbursement costs associated with obtaining the STSC®. Please send a copy of the project safety contract specification to [Safety@iwintl.org](mailto:Safety@iwintl.org)
3. Reimbursement of STSC fees (**STSC® application fee, exam fee and renewal fee are the only fees that will be reimbursed if all listed criteria is met**) - Ironworker members and signatory contractor management personnel pursuing the STSC to comply with project contract safety requirements are eligible for reimbursement under the following conditions.
  - a. For contractor personnel (who are **NOT** members of any other union/trade), you must currently be employed by an ironworker signatory contractor and have a letter from your employer verifying your employment status. [NOTE: Hold on to this letter and submit it when you seek reimbursement]
  - b. For ironworkers, you must receive written **confirmation from** your Local Union Business Manager that you are in good standing and a suitable candidate for the STSC® certification. [NOTE: Hold on to this letter and submit it when you seek reimbursement]
  - c. Ironworkers and contractors must read and sign the “Acknowledgement Letter” that provides clarification on the content, scope, and limitations of the STSC Certification. [CLICK HERE](#). (NOTE: Hold on to this Acknowledgement Letter and submit it when you seek reimbursement).

## How to apply for the BCSP STSC® (if the above criteria is met):

### Step 1: Determine whether you are eligible to become certified:

In order to be eligible to become certified as an STSC®, you must also meet training and experience criteria. The training and experience criteria include:

1. Must have 30 hours of safety, health, and environmental training.
2. Must have two (2) years supervisory experience; or four (4) years work experience related to construction (work experience must be a minimum part-time [18 hrs/week] to qualify); or an associate degree or higher in occupational safety, risk management, or construction management; or completion of a two (2) year trade or union training program/apprenticeship.
3. Must pass the STSC examination
4. Maintenance of certification
  1. Pay annual renewal fee
  2. Meet recertification requirements

### Step 2: Understand the background review requirements:

As part of the STSC® certification process, a criminal background review is performed by BCSP as part of the STSC® application process. Applicants are required to provide disclosure of:

- All felony convictions
- All misdemeanor convictions within the past five (5) years (Minor traffic violations and petty offenses **DO NOT** have to be reported)
- Any record of unethical behavior
- Information related to having a professional license or certification denied, suspended, or revoked for reasons other than not meeting qualifications, failure of examination, or failure to pay renewal fees

For more information about the criminal background review, please contact the Board of Certified Safety Professionals (BCSP) directly at 317-593-4800.

### Step 3: Request the STSC® on-line self-study material:

The **IMPACT** STSC on-line *self-study* material is designed to help you prepare to take the STSC® examination. Contact the Safety & Health Department at [Safety@iwintl.org](mailto:Safety@iwintl.org) to request the self-study materials as well as a copy of the BCSP STSC self-assessment. If you have any questions pertaining to the self-study material, please contact Mike Sampson at (202) 340-3330 or by email at [msampson@iwintl.org](mailto:msampson@iwintl.org)

### Step 4: Apply for the STSC® Certification:

You must visit the BCSP website to apply for the STSC® certification and pay the application fee. [CLICK HERE](#) to apply for the certification

### **Step 5: Take and pass the STSC®**

#### **Exam:**

The exam must be taken at a Pearson VUE testing center. To find a Pearson VUE testing center near you, [CLICK HERE](#)

### **Step 6: Submit your receipts for reimbursement:**

**STSC® application fee, exam fee and renewal fee are the only fees that will be reimbursed if the criteria listed above under Reimbursement Requirements is met. Please submit receipts and required documents listed under Reimbursement Requirements to the Safety & Health Department at [Safety@iwintl.org](mailto:Safety@iwintl.org) Reimbursements will not be processed until all required documents are submitted.**

### **Step 7: Annual Renewal**

**STSC® certification annual renewal is to be paid for by the member and/or contractor.** BCSP (Board of Certified Safety Professionals) will reach out by email when your yearly renewal is due. **IMPACT is not responsible for the annual renewal fee. The annual renewal fee will only be reimbursed if the STSC® certification is a project contract requirement.** Please submit a copy of the project contract requirement specification as well as the yearly renewal fee receipt to [Safety@iwintl.org](mailto:Safety@iwintl.org) for reimbursement.

Cost and fees for the BCSP's Safety Trained Supervisor Construction® Certification (STSC) are determined by the BCSP. Please reach out to the BCSP for the most current fee information. To check on the status of your BCSP STSC® application please contact the Board of Certified Safety Professionals directly at 317-593-4800. [Please click here to access the BCSP's website](#)

**The BCSP's STSC® certification is offered by the Board of Certified Safety Professionals (BCSP), any questions or legal issues stemming from this certification should be directed to the Board of Certified Safety Directors (BCSD) directly at 317-593-4800. The Ironworkers and IMPACT are not responsible for this certification.**